

ALLIED HEALTH PRACTITIONERS COUNCIL OF ZIMBABWE

AMBULANCE TECHNICIAN INTERNSHIP LOG BOOK INSTUCTIONS



1. Put your log sheets in a clinical file. (Lever arch file or any other file)
2. To ensure neatness and readability we recommend that you **TYPE** the activity, procedure, remarks and comments (do not use pen). Electronic Signatures are also acceptable
3. Student Ambulance Technicians should always be in the ambulance with qualified EMS personnel at all times when responding to calls.
4. A senior crew person who is at least a level above the Ambulance Technician qualification should supervise the student and sign the log book.
5. After completion of at least **10 months** internship the student should submit the file to AHPCZ for assessment (**internship to main register fee applies**) and possible registration as a fully qualified Ambulance Technician

DEFINITIONS

- 1) **DATE** – this is the date when a particular skill is done
- 2) **NAME OF STUDENT** – name of the intern Ambulance technician on attachment
- 3) **CALL NUMBER** – number of the particular call of the patient you attended
- 4) **SKILL** – particular skill you practiced while managing the patient e.g. **OXYGEN THERAPY** or **VITAL SIGNS**
- 5) **ACTIVITY** – on this column there are guidelines to be used which are stated.
 - i) **ASSESS YOUR PATIENT** by taking vital signs and this is documented on the management or procedure column,
 - ii) **EQUIPMENT** – list down the equipment you used for the particular skill
 - iii) **TECHNIQUE** – method used in managing the patient e.g. for Oxygen Therapy you comment that you used a simple face mask to administer 8L of Oxygen
 - iv) **REASSESS PATIENT** – recheck condition of patient e.g. reassessed vital signs
 - v) **HANDOVER** – comment on where patient was taken to and who received the patient.
- 6) **MANAGEMENT OR PROCEDURE** – comment on guidelines given on Activity column with management or procedure that you did as an Ambulance Technician in attendance to the patient
- 7) **REMARKS OF SENIOR** – the senior or personnel supervising you should comment on performance, areas of excel and improvements for every patient that you see and skill done.
- 8) **NAME (SENIOR PRINT NAME)** – the senior supervising you should print their name visibly
- 9) **SENIOR'S SIGNATURE**–senior or supervisor should sign in agreement that you did the skill under their supervision and is in agreement to the management that was done.

N.B

- PROCEDUES THAT ARE SCACERLY FOUND IN THE EMS AREA CAN BE DONE AT A LOCAL CLINIC OR HOSPITAL E.G NORMAL DELIVERY

SKILLS TO BE DONE AND NUMBER OF CASES

The number of cases on patients seen and skills practiced on.

1. Preparing for a call – 100 cases
2. Oxygen therapy – 50 cases
3. Vital signs – 50 cases
4. Full immobilization – 20 cases
5. Driving – 20 cases(*exempted if you have Defensive driving and Emergency driving is an added advantage*)
6. Dispatching – 20cases
7. Documentation and handover– 50 cases
8. Navigation – 50 cases
9. Administration of glucose powder/paste – 10 cases
10. Splinting - 20 cases
11. Scene survey and safety – 100 cases
12. Primary and secondary survey – 100 cases
13. Bandaging and dressing – 50 cases
14. Basic life Support (CPR) – 2 cases
15. Normal Delivery and post-delivery care – 5 cases
16. Triaging (MCI) – 20 cases
17. Airport safety – 1 case
18. Application of Kendrick Extrication Devices – 10 cases
19. Management of poisoning incident –3 cases

EXAMPLE

SKILL	ACTIVITY	PROCEDURE/Mx	REMARKS OF SENIOR	SENIOR'S NAME (PRINT)	SENIOR'S SIGNATURE
Oxygen therapy	ASSESS PATIENT	<ul style="list-style-type: none"> - Took vital signs and monitored - Breath rates 10b/min or SPO₂ 	<ul style="list-style-type: none"> - Did very well 	EMT J. Dube	
	EQUIPMENT	<ul style="list-style-type: none"> - O₂ in tank - Humidifier with distilled water - Simple face mask 	<ul style="list-style-type: none"> - Well versed with most of her equipment 	EMT J. Dube	
	TECHNIQUE	<ul style="list-style-type: none"> - Administered using simple face mask at 10L/min 	<ul style="list-style-type: none"> - Well done 	EMT J. Dube	
	REASSESS PATIENT	<ul style="list-style-type: none"> - Rechecked vitals, patient stabilizing and now breathing at 12b/min 	<ul style="list-style-type: none"> - Well done 	EMT J. Dube	
	HANDOVER	<ul style="list-style-type: none"> - Handed over patient at Parirenyatwa Hospital to Dr Chiwika 	<ul style="list-style-type: none"> - Very good 	EMT J. Dube	