

CONTINUAL PROFESSIONAL DEVELOPMENT

ANNUAL REQUIREMENTS

- Minimum points from designated categories 20points and a total of 30 points annually.
- To be rated as a Hospital Food Services Supervisor one needs to be practising in the relevant area of specialisation and also registered as such.
- Each activity, event point can be entered only one and into one category.

HOSPITAL FOOD SERVICE SUPERVISOR CONTINUED PROFESSIONAL DEVELOPMENT (CPD)

CATEGORY	POINTS ALLOCATION	MINIMUM POINTS	MAXIMUM POINTS
1. Supervision a) Trainee / students b) Peer to peer supervision	Given 2 points received 1 point	5 points	12 points
2. Meetings a) Multidisciplinary clinical grand round meetings, medical meeting (Nutritional and dietary cases discussed and presented)	Presented = 2 points Attendance = 1 point	5 points	10 points
b) Quality cycle meetings	1 point	Nil	10 points
c) Professional meeting with (Dietary and Nutrition diet modification content) Review menus, standardisation	1 point	5 points	10 points
d) Medical meetings / grand rounds	1 point	Nil	10 points
3. Continued education a) Lectures (dietary and nutritional, health education) b) Workshops <ul style="list-style-type: none"> • Presentation (facilitating) • Per full day (participant) c) In service training (facilitator / participant)	Received 1 point Given 2 point	10 points	40 points
4. Conference (or Research Day) of Professional Relevance a) Presentation b) Surveys <ol style="list-style-type: none"> 1) Food quality Sur 2) NCD 3) Food c) Further Professional Qualification in relevant <ul style="list-style-type: none"> • Degree / specialisations / dissertation • Diploma • Certificate 	Received 2, Given 3 Received 2, Given 3 10 per day 30 points per year passed 10 points 5 points	5 points 10 points	40 points

5. Clinical work / Dietary Counselling / Health Advice and Nutrition	100 h.p.a = 10 points	10 points 10 points	40 points
6. Publications a) Research b) Article c) Chapter d) Book (all in relevant fields)	2 per page 1 per page	Nil Nil Nil Nil	10 points 2 points 2 points 2 points
7. Professional Org. Membership a) Office Bearer b) Meeting attendance	2 3 2	Nil	6points

