

AIR AMBULANCE SERVICE INSPECTION CHECKLIST

Revision Summary:

Any revisions, alterations and amendments should be authorized by the AHPCZ. A review of the inspection checklist will be carried out once every two years to align it with current national aviation medicine trends. The inspection tool shall be used together with the AHPCZ regulations and the Health Professions Act Chapter 27:19

Name of

Institution.....

Physical Address of Institution.....

.....

.....

Date of Inspection.....

Inspectors ...1.....

.....2.....

.....3.....

AIR AMBULANCE SERVICE INSPECTION CHECKLIST

Item #	INSPECTION AREA 1 Management and Administration This inspection area encompasses a description of the management and administration of the aeromedical service. The following checklist items are provided for guidance and should be used during the Inspection.	REQUIRES ACTION		COMMENT/ FINDING
		YES	NO	
1-01	Does the management include a qualified Pilot?			
1-02	Does the management have an operations office in Zimbabwe?			
1-03	Does the service have a documented disaster responsiveness procedure?			
1-04	Does the service have a quality assurance program in place?			
1-04	Does the service have an AHPCZ registered practitioner in- charge in their decision making structure?			
1-05	Does the practitioner in charge hold a current practicing certificate issued by the AHPCZ?			
1-06	Does the practitioner in charge, and all personnel who conduct direct aeromedical work, understand, read, write, and fluently speak English?			
1-07	Does the service own the aircraft or aircrafts to be used as an air ambulance, if not do they have a current lease agreement or memorandum of understanding (MOU)with the owner?			
1-08	Does the service have a local authority certificate for the premises authorizing use for medical service activities			
1-09	Does the operator have an HPA certificate, if not see Area 5 below			

Item #	INSPECTION AREA 2 Aviation Regulations Compliance This inspection area encompasses review of the content of the CAAZ specifications (Regulations) issued to the service. The following checklist items are provided for guidance and should be used during the Inspection.	REQUIRES ACTION		COMMENT/ FINDING
		YES	NO	
2-01	Has the service been properly issued with a Civil aviation authority of Zimbabwe, (CAAZ) aviation operator's certificate (AOC)?			
2-02	Is the AOC current and in the name of the service provider?			
2-03	Does the service or operator's AOC allow for or specify air ambulance work in Zimbabwe?			
2-04	Does the operator have CAAZ issued airport access passes?			
2-05	Are the vehicles, including ambulances issued with airport access passes?			
2-06	Do all drivers gaining access onto the apron/tarmac hold certified driving certificates or permits from CAAZ, for ramp safety?			

AIR AMBULANCE SERVICE INSPECTION CHECKLIST

tem #	INSPECTION AREA 3 Patient Handling Equipment This inspection area encompasses a review of the equipment used by the Service in conducting its approved aeromedical operations. The following checklist items are provided for guidance and should be used during the Inspection. This is a minimum requirement list	REQUIRES ACTION		COMMENT/ FINDING
		YES	NO	
3-01	A defibrillator equipped with a pacer and cardioverter			
3-02	Electronic Multi parameter vital signs monitor, ECG, SPO2, RR, NIBP etc			
3-03	Manual BP monitor aneroid			
3-04	Thermometer electronic, or bulb mercury			
3-05	Transport ventilator Adult IPPV, SIMV,			
3-06	Transport ventilator Paediatric			
3-07	Advanced Air Management Kit- laryngoscope, BVM, ETTs, Suction, OPAs, NPAs, Chest drains			
3-08	Trauma Management Kit-Motion restrict kit, splints, vacuum mattress			
3-09	Iv management Kit-iv fluids, infusion sets, infusion pumps			
3-10	Child Delivery and infant management Kit- cord clamps, towels, pr. scissor,			
3-11	Oxygen and oxygen delivery equipment			
3-12	Dressings and haemorrhage control kit			
3-13	Baby incubator			
3-14	Patient stretcher with straps			
3-15	Emergency and resuscitation drugs			
3-16	Burns management kit			
3-17	Linen Kit			
3-18	Double lock Dangerous Drugs Cupboard, Morphine, Fentanyl, Pethidine etc			

Item #	INSPECTION AREA 4 Flight Crew Qualifications and Fitness This inspection area encompasses a brief description of the Crew members and qualifications. The following checklist items are provided for guidance and should be used during the Inspection.	REQUIRES ACTION		COMMENT/ FINDING
		YES	NO	
4-01	A minimum of two pilots approved by CAAZ for the aircraft where the service operates a day light flights only			
4-02	A minimum of 4 pilots approved by CAAZ where the service is engaged in a twenty four hour day and night operation			
4-03	A minimum of one flight Doctor holding an Aviation Health Care Provider's certificate and a valid ACLS certificate.			
4-04	The doctor must be register with MDPCZ and has an OPL.			
4-05	A minimum of one flight nurse or ALS medic registered with AHPCZ			
4-06	The flight Nurse or ALS medic holds a post basic qualification in critical patient care, e.g. ICU, ITU ,Anaesthetics, etc.			
4-07	Current medical fitness test certificate for all crew members			
4-08	Does the service employ a CAAZ rated Flight operations officer			

AIR AMBULANCE SERVICE INSPECTION CHECKLIST

Item #	INSPECTION AREA 5 Facilities This inspection area encompasses a review of the facilities utilized by the service. The following checklist items are provided for guidance and should be used during the Inspection.	REQUIRES ACTION		COMMENT/ FINDING
		YES	NO	
5-01	Does the service have a control centre with ground to air communication equipment – VHF radio, maps, (Tracking systems), satellite phone, other telephones			
5-02	Is the control centre separated from human traffic for privacy and confidentiality			
5-03	Does the service provide rest rooms for males and for females with beds and linen for twenty four service?			
5-04	Does the service provide staff catering facilities at their premises			
5-05	Does the service have separate ablution facilities for males and females at the premises			
5-06	Does the service have a medical waste disposal / management system in place			
5-07	Does the service have an approved sluicing facility on site (sluice area)			